

# HOME CARE PACKAGE (HCP)

Note: All services have a minimum of 30 minutes attendance time

Current at October 2023

SERVICE	MON-FRI (STANDARD) 6 AM - 8 PM	MON-FRI (NON-STANDARD) 8 PM – 6 AM	WEEKENDS (SATURDAY & SUNDAY)	PUBLIC HOLIDAYS
Personal Care (Including Medication Administration)	\$75 / Hour	\$99 / Hour	\$105 / Hour	\$175 / Hour
Social Support – Individual (With a support worker) Travelling costs an additional charge of \$1.65 / KM	\$72 / Hour	\$97 / Hour	\$103 / Hour	\$170 / Hour
Domestic Assistance	\$70 / Hour	\$94 / Hour	\$100 / Hour	\$164 / Hour
Other Food Services	\$70 / hour	\$94 / Hour	\$100 / Hour	\$164 / Hour
Respite Hourly	\$72 / Hour	\$97 / Hour	\$103 / Hour	\$170 / Hour
Respite Blocks (More than 1 hour; up to 3 hours)	\$67 / Hour	\$92 / Hour	\$95 / Hour	\$155 / Hour
Respite Blocks (Over 3 hours)	\$64 / Hour	\$87 / Hour	\$92 / Hour	\$148 / Hour
Light Home and Gardening	\$70 / Hour	N/A	N/A	N/A
Social Support Group Outing (Excluding lunch and admission fees to venues)	\$75 / session	N/A	N/A	N/A
Transport / kilometre (With volunteer driver)	\$1.65 / km	\$1.65 / km	\$1.65 / km	\$1.65 / km
Health and Wellness Service by Nurses	\$90 / Hour	N/A	N/A	N/A

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Nursing (Clinical) Services. Includes clinical assessments, wound care, medication service setup, etc.	\$115 / Hour	N/A	N/A	N/A
Allied Health Professionals (AHPs) (External provider)	Price on inquiry	N/A	N/A	N/A
OTHER FEES	LEVEL 1 HCP	LEVEL 2 HCP	LEVEL 3 HCP	LEVEL 4 HCP
Care Management Fees (CM)	\$4.23 / Day	\$8.38 / Day	\$17.22 / Day	\$21.50 / Day
CM Fees / Fortnight	\$59.22	\$117.32	\$241.08	\$301.00
Package Management Fees (PM)	\$3.38 / Day	\$ 5.94 / Day	\$ 15.08 / Day	\$ 17.96 / Day
PM Fees / Fortnight	\$47.32	\$83.16	\$211.12	\$251.44
Income Tested Fees	If applicable, based on Services Australia income assessment.			
Basic Daily Fee (BDF)	We do not charge the Basic Daily Fee			

### What do the different fees mean?

ECHO would like to assist you in this journey while providing the best service to all our clients. The breakdown below provides details of the various costs you will see on your monthly statement/invoice.

FEE TYPE	WHAT DOES THIS FEE COVER?
Care Management Fee (CMF)	<ul> <li>Care Management is an important mandatory service that includes assessing and planning your care and services that will help you deliver on the goals you identified in your Care Plan.</li> <li>ECHO has ex/ienced and dedicated Client Advisors (Care Coordinators) who will be your point of contact for all support. Your Client Advisor will ensure you receive safe and quality care and support services that meet your needs, goals, and preferences.</li> <li>The Client Advisor will partner with you to regularly assess your needs, goals, and preferences; review your home care agreement and care plan; ensure your care and services align with other supports; partner with you and your families or carers about your care; ensure your care and services are culturally safe; identify and address risks to your safety, health, and wellbeing.</li> <li>You may be required to pay for this service during a leave /iod where an ongoing care management service is required.</li> </ul>

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## **Package** Package management is a service that supports the delivery of a Home Care Package and covers Management required administration activities such as: Fee (PMF) Establishing and managing home care budgets; coordinating services (such as scheduling services and workers); preparing invoices and monthly statements; responding to enquiries about invoices; submitting claims to Services Australia; Maintaining and updating income-tested care fees and basic daily fee payments; pa/work for ceasing care; storing and maintaining records; ensuring staff are suitable (such as with Police checks and immunisation checks); training and educating staff; conducting quality improvement, compliance, and assurance activities; completing financial reporting; maintaining COVID-19 vaccination compliance documents; and You may be required to pay for this service during a leave /iod where ongoing services and other actions are provided during this /iod. **BDF** ECHO does not charge the Basic Daily Fee. Income This fee is means-tested and determined by Services Australia (Medicare). **Tested Fee** ECHO strongly recommends that you request a formal income assessment from the (ITF) Department of Human Services (DHS) or the Department of Veterans Affairs (DVA) and you should arrange this as soon as possible as this process takes time. It is recommended that you have this income assessment before you start receiving care. However it is not a prerequisite for services to commence. You are expected to pay the income-tested fee towards the cost of your care where it applies. ECHO will charge the income-tested fee monthly as / the ITF assessment outcome. This fee is payable to ECHO. ECHO will safely keep this money and it will be available for you to use towards care and services under your HCP as needed.

OTHER COSTS	
AHPs	Costs will be discussed as required for Allied Health Professionals.
Third-Party Services	ECHO recognises a client's choice in requesting services to be provided by a third party. ECHO is legally responsible and accountable to ensure the third party provides you with safe and quality care to meet your care needs and Aged Care legislative requirements. If the third-party services do not meet the Aged Care legislative requirements or fail to provide you with safe and quality care then, ECHO is obligated not to engage with that third party. In such a case, your client advisor and/or HCP Coordinator will support and assist you in engaging with another third party. You will be charged the rate ECHO is charged for the third party to provide your care and services.
Goods Equipment and Assistive Technology (GEAT)	<ul> <li>Goods, Equipment and Assistive Technology (GEAT) can be purchased/hired from your package.</li> <li>The GEAT ECHO provides to Home Care Package (HCP) clients must be within the scope of the specified care and services (set out in Schedule 3 of the Quality-of-Care Principles 2014) and the Inclusions and Exclusions framework set out in subsection 9.1 of the Home Care Packages Program O/ational Manual.</li> </ul>

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Client Advisors (Coordinators) will use the Inclusions and Exclusions Framework when
considering what can or cannot be included as part of the client package and ensuring that
funding is used appropriately and transparently.

#### **Cancellation Policy**

We understand that the plan changes and you may need to cancel services. If you need to cancel your service, please give us a minimum of 24 hours' notice. The full cost of the service will be charged for all cancellations with less than 24 hours' notice.

#### **Home Care Package leave provisions**

You can take leave from your package (as long as you advise us verbally) for a holiday, a hospital stay, transition care, or respite care. The following arrangements are set by the Government and apply to all Home Care Packages. You must continue to pay any ongoing care fees whilst on leave from your package except if you are in transition or residential respite care.

TYPE OF LEAVE	IMPACT ON PAYMENT OF SUBSIDY TO AN APPROVED PROVIDER
Hospital	Home care subsidy is payable (at the full basic subsidy rate) for up to 28 consecutive days in a financial year for each episode of hospitalisation. After 28 consecutive days, the subsidy is payable at 25% of the basic subsidy rate.
Transition care	Home care subsidy is payable (at the full basic subsidy rate) for up to 28 consecutive days in a financial year for each episode of transition care. After 28 consecutive days, the subsidy is payable at 25% of the basic subsidy rate.
Respite care	Home care subsidy is payable (at the full basic subsidy rate) for up to 28 consecutive days in a financial year. After 28 consecutive days, the subsidy is payable at 25% of the basic subsidy rate.
Social leave	Home care subsidy is payable (at the full basic subsidy rate) for up to 28 consecutive days in a financial year. After 28 consecutive days, the subsidy is payable at 25% of the basic subsidy rate.

#### For more information about fees, statements, and charges

- Clients will be provided with a statement within seven (7) days upon request under the User Rights Principles 2014 s.23(2)(i)-(ii).
- Please feel free to contact our office at (08) 9271 7011 and ask to speak with the Community Care Manager
  or Finance Officer if you have any questions regarding fees and charges for Home Care Packages.
- You can also find more information on the following Government website: https://www.myagedcare.gov.au/

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